



THE CONSERVATORS OF  
ASHDOWN FOREST

## **ASHDOWN FOREST RIDING PERMIT SCHEME**

### **Guidance Notes and Application Form**

In order to horse ride on Ashdown Forest a permit must be purchased. For **just over £10 per month** the Ashdown Forest Riding Permit gives you access to **around 130km of riding trails every day of the year**.

Every horse that is ridden, exercised or walked on Ashdown Forest must display a valid permit badge. This is a requirement of the Conservators of Ashdown Forest under Bye-Law 7 of the Ashdown Forest Bye-Laws. It is a criminal offence to ride on the Forest without a permit incurring a fine of up to £500

#### **AUTHORISED RIDERS**

**Permits are not transferable** and should only be used by the permit holder and named authorised riders on the application form.

A copy of the applicant's current insurance documents showing the public liability cover must accompany the permit application form. All additional riders must have insurance which is to be checked by the applicant and confirmation of this signed on the permit application form. The public liability cover for all riders must be a minimum of £5 million pounds.

**Permits are restricted to a maximum of three authorised riders + permit holder.**

If you loan a horse, you are required to purchase a permit.

Forest Staff and volunteers are asked to check any riders they see who are not displaying a current badge.

#### **How many permits do you need?**

For a rider who owns one horse, one permit is needed.

If you own 2 or more horses – you will need one permit for every horse that is ridden at the same time:

- If only one horse is on the Forest at one time, only one permit is required. This permit can be put on any of the horses owned by the permit holder.
- If more than one of your horses are ridden at the same time, you will need a permit for each horse. The other rider(s) must be a named authorised rider on the permit form.
- If you have horses that are kept in different locations, you must have a permit for each location. This is for safety reasons – if you are unseated and the horse is found, we will be able to contact the correct yard.

#### **Livery Yards**

Permits **MUST NOT** be shared.

If you have any questions about how many permits you need please contact the Ashdown Forest Centre Office.

## RIDING REGULATIONS and CODE OF CONDUCT

- **The Conservators of Ashdown Forest reserve the right to suspend permits for breach of the Riding Regulations.**
- **Permit badge must always be displayed on the horse where it can be seen easily by Forest Staff and Volunteers. It is in your interest to do so - in the event of a rider being unseated and horse running loose, the permit enables us to identify the horse and contact the right people.**
- **Any rider found not to be displaying a permit will be asked to leave the Forest.**
- **The permit badge must only be used by the permit holder or named riders.**
- **It is the responsibility of the permit holder to check the named riders have the required level of public liability insurance cover.**

Riding *is* permitted on:

- fire breaks – these are the unmarked tracks across the Forest, cut and maintained to a width of more than 9 metres (30 feet). Please note these tracks are rough terrain and can be crossed by drainage ditches.
- riding tracks – these may be narrower than 9 metres and marked with Ashdown Forest signs. Please note these tracks are rough terrain and can be crossed by drainage ditches.

Fire breaks and riding tracks can be slippery when wet, please take care and adjust your speed accordingly.

You may *not* ride

- across heathland unless on one of the above fire-breaks or tracks
- on footpaths or any unmarked narrow track
- through car parks except those designated as Horse Box parking (see below)
- on tracks and roads leading to private properties or the fire breaks surrounding private properties
- over recreation grounds or on the Royal Ashdown Forest Golf Club courses

Please

- Help protect the Forest by varying routes, by avoiding wet and badly eroded areas, by keeping to the permitted fire breaks and tracks and by keeping out of the sensitive heather areas;
- Close all gates into / out of the grazing area to protect livestock;
- Be aware of the rough and sometimes slippery nature of the terrain and remember that drainage ditches cross tracks;
- Be considerate and courteous to all other Forest users and give dog walkers time to put their dogs on the lead;
- Report all incidents as detailed below or any matter that you feel is worrying or important;
- When cantering, ensure other Forest users are aware you are coming and give them a chance to move away;
- Encourage other riders to follow this Code of Conduct and obey the Riding Regulations;
- Adhere to the marked road crossings

Only the following Forest car parks may be used for horse boxes:

- Box (see bottom of page), Stonehill Road, Nutley (C3) - **closed to boxes on Remembrance Sunday**
- Blackhill, Friars Gate Road (B2188)
- Long, south of Wych Cross (A22)
- Twyford and Broadstone are for AFRA members only

Please help us by calling **01342 822846** as soon as possible if you see injured or distressed livestock (including deer), incidents of sheep worrying, lost or out of control dogs (especially if they are a danger to you or your horse), fires, fly-tipping or any other incident that you feel may be important.

If you have information about people abusing the Riding Regulations or Code of Conduct, for example those who are riding without a permit, acting in an unsafe or irresponsible manner or causing damage to the heather areas and environment, call us on **01342 822846**

Riders use the Forest at their own risk.



OFFICE USE ONLY:		
Permit Numbers:	Payment method: CHQ no:	Date:

## Winter Horse Riding Permit Application Form – 2020/2021

Please send the completed form to: The Ashdown Forest Centre, Wych Cross, Forest Row, RH18 5JP

or email [conservators@ashdownforest.org](mailto:conservators@ashdownforest.org)

If you have any enquiries, contact our office on 01342 823583.

Please read the [guidance notes and riding regulations](#) before completing the application form.

**Please note: REFUNDS WILL NOT be given under any circumstances.**

1. Your details	
First name: .....	Last name: .....
Address: .....	
..... Postcode: .....	
Telephone number: .....	Email: .....
Horsebox registration: .....	
<b>Details of livery:</b> Home address as above (please tick box) <input type="checkbox"/>	Other address/Livery stable (please specify) ..... ..... .....
Names of authorised riders (maximum of 3 excluding permit holder)	
1.....	
2.....	
3.....	
Emergency Contact Name & Number: .....	
I enclose my riding permit from last year (please tick) <input type="checkbox"/>   New Application <input type="checkbox"/>	
2. Membership type - please tick	
<b>Winter October 1<sup>st</sup>- March 31<sup>st</sup></b> <b>Adult £85</b> <b>Child £45</b>	<b>AFRA Members copy of membership card attached (tick box)</b> Adult (AFRA Discount) £75 Child (AFRA Discount) £40
Please note that disabled riders are not eligible for a discount but a carer can qualify for a free permit on condition that documentary confirmation of your disability (Blue Badge or a letter from the Department of Work and Pensions) should be enclosed with your application. The carer permit would only be valid when accompanying the disabled rider on the Forest. <b>Child Permits are up to 12 years old. 13 years old is considered an Adult.</b>	
Total to pay: £.....	
3. Method of Payment - please tick	
<input type="checkbox"/> Cheque made payable to "The Conservators of Ashdown Forest" <input type="checkbox"/> BACS – Use ref: RIDING xxxxx where xxxx is your surname	<input type="checkbox"/> Cash   <input type="checkbox"/> Credit/Debit card HSBC Sort code: 40 18 39 Acct 5111 6215
4. Terms and conditions	
I enclose a copy of my current certificate of insurance – with a minimum of <b>£5 million</b> third party public liability <input type="checkbox"/>	
I have checked and confirm that all named riders have a minimum of <b>£5 million</b> third party public liability cover <input type="checkbox"/>	
I have read and agree to the Riding Regulations and Riding Code of Conduct – detailed overleaf (please tick) <input type="checkbox"/>	
Signed:.....	Date:.....